

**The Corporation of the Village of Cumberland**  
**Regular Council Meeting Minutes**



**October 3, 2022, 5:30 p.m.**  
**Council Chamber, 2675 Dunsmuir Avenue**

Council Present: Mayor Leslie Baird  
Councillor Jesse Ketler  
Councillor Vickey Brown  
Councillor Sean Sullivan

Regrets: Councillor Gwyn Sproule

Staff Present: Michelle Mason, Interim Chief Administrative Officer/CFO  
Courtney Simpson, Manager of Development Services  
Rob Crisfield, Manager of Operations

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**1. Call To Order**

Mayor Baird called the meeting to order at 5:30 p.m. and acknowledged that the meeting was taking place on the unceded traditional territory of the K'ómoks First Nation.

**2. Approval of Agenda**

2.1 Agenda for Regular Council Meeting, October 3, 2022

Motion 22-545

**Moved by:** Brown

**Seconded by:** Sullivan

THAT Council approve the agenda for the October 3, 2022 Regular Council Meeting with the addition of minutes for information from the Homelessness and Affordable Housing Committee meeting of September 21, 2022, and the Advisory Planning Commission meeting of September 8, 2022.

**Carried Unanimously**

**3. Minutes**

3.1 Adoption of Minutes

Motion 22-546

**Moved by:** Sullivan

**Seconded by:** Brown

THAT Council adopt the following minutes:

- Regular Council Meeting, September 21, 2022

AND THAT Council receive the following minutes:

- Accessibility & Inclusion Select Committee, September 12, 2022
- Homelessness and Affordable Housing Committee, September 21, 2022
- Advisory Planning Commission, September 8, 2022

**Carried Unanimously**

**4. Delegations**

None

**5. Correspondence**

5.1 L. Everson - Gukw̄as sa Wagalus-Rainbow House - Letter of Support

Motion 22-547

**Moved by:** Brown

**Seconded by:** Sullivan

THAT Council receive the correspondence from L. Everson regarding the Gukw̄as sa Wagalus-Rainbow House project.

**Carried Unanimously**

Motion 22-548

**Moved by:** Brown

**Seconded by:** Ketler

THAT Council direct staff to provide a letter of support for the Gukw̄as sa Wagalus-Rainbow House project, to support their upcoming grant applications.

**Carried Unanimously**

**6. Unfinished Business**

None

**7. Reports**

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- 7.1 Cumberland Fire and Rescue “Live Fire Training Facility Project”: Grant Application and Budget Amendment

Motion 22-549

**Moved by:** Sullivan

**Seconded by:** Ketler

THAT Council receive the Cumberland Fire and Rescue “Live Fire Training Facility Project”: Grant Application and Budget Amendment report.

**Carried Unanimously**

Motion 22-550

**Moved by:** Sullivan

**Seconded by:** Brown

THAT Council support an application to the UBCM Community Emergency Preparedness Fund: Volunteer and Composite Fire Department Equipment and Training program for \$30,000 for the Live Fire Training Facility Project;

AND THAT Council approve the expenditure of up to \$30,000, to be funded through “Fire Vehicle and Protective Equipment Replacement Reserve”, for “Live Fire Training Facility Project” and THAT Council direct staff to include this in the 2023-2027 Financial Plan Bylaw to reflect this expenditure.

**Carried Unanimously**

- 7.2 Solid Waste Collection Contract Extension

Motion 22-551

**Moved by:** Ketler

**Seconded by:** Sullivan

THAT Council Receive the Solid Waste Collection Contract Extension report.

**Carried Unanimously**

Motion 22-552

**Moved by:** Brown

**Seconded by:** Ketler

THAT Council approve the extension of the current solid waste collection contract with the proposed rate increase of 11% to take effect October 1, 2022, through to December 31, 2023, with an additional 6-month extension if required beyond December 31, 2023 at a rate increase of 9%;

AND THAT Council authorize the Mayor and CAO to execute the contract extension.

**Carried Unanimously**

7.3 Rental Fees for Oct 21, 2022 Community Potluck

Motion 22-553

**Moved by:** Brown

**Seconded by:** Ketler

THAT Council receive the correspondence "Rental fees for Oct. 21, 2022 Community Potluck" from Mayor Baird.

**Carried Unanimously**

Motion 22-554

**Moved by:** Brown

**Seconded by:** Ketler

THAT Council pay \$80 out of Council's public relations budget for the rental fees for the Cultural Centre for the community potluck expected to be held October 21, 2022.

**Carried Unanimously**

7.4 Mayor and Council Monthly Reports - September 2022

- Mayor Leslie Baird
- Councillor Sean Sullivan
- Councillor Vickey Brown
- Councillor Gwyn Sproule
- Councillor Jesse Ketler

Motion 22-555

**Moved by:** Sullivan

**Seconded by:** Brown

THAT Council receive the monthly reports for September 2022 from Mayor and Council.

**Carried Unanimously**

**8. Bylaws**

8.1 Streamlining Accessory Dwelling Unit Approval Process – Amendment Bylaws

Motion 22-556

**Moved by:** Brown

**Seconded by:** Ketler

THAT Council receive the Streamlining Accessory Dwelling Unit Approval Process report.

**Carried Unanimously**

Motion 22-557

**Moved by:** Sullivan

**Seconded by:** Brown

THAT Council give third reading to, and adopt, "Official Community Plan Amendment Bylaw No. 1174, 2022"; and

THAT Council amend Zoning Amendment Bylaw No. 1175, 2022 as follows:

to 4.2 c), by deleting "in width" and replacing with "clearance"; and to 4.2 e) vi), by deleting "Include an unobstructed, hard-surfaced lighted pathway at least 1.2 metres wide from either a street or lane, to the entrance of the ADU" and replacing with: "Include an unobstructed, lighted pathway at least 1.2 metres wide from either a street or lane, to the entrance of the ADU, with a surface that is hard packed and permeable such compacted gravel, permeable pavers, or flagstone."

THAT Council give third reading to, and adopt, "Zoning Amendment Bylaw No. 1175, 2022".

**Carried Unanimously**

8.2 Bylaw 1176, Zoning Amendment Bylaw, 4699 Cumberland Road

Motion 22-558

**Moved by:** Sullivan

**Seconded by:** Brown

THAT Council give third reading and adopt "Zoning Amendment Bylaw, No 1176, 2022".

**Carried Unanimously**

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8.3 Bylaw 1177 - 2023 Permissive Tax Exemptions

Motion 22-559

**Moved by:** Sullivan

**Seconded by:** Brown

THAT Council adopt "Permissive Tax Exemption 2023 Bylaw No. 1177, 2022".

**Carried Unanimously**

9. **New Business**

None

10. **Notices, Motions and Announcements**

- Wednesday, October 5, 2022 – Advance voting open to all electors  
Wednesday, October 12, 2022 – Advance voting open to all electors  
Saturday, October 15, 2022 – General voting day
- Monday October 24, 2022 - Committee of the Whole 2 p.m. Regular Council Meeting 5:30 p.m.

11. **Question Period**

Question regarding Advisory Planning Commission recommendations around the ADU streamlining bylaw.

12. **Closed Portion**

Motion 22-560

**Moved by:** Sullivan

**Seconded by:** Ketler

THAT Council close the meeting to the public at 6:09 p.m. pursuant to Section 90 of the *Community Charter* to consider:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and,

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

**Carried Unanimously**

**Release of Closed Meeting Resolutions:**

*Agreements – 3345 Second Street Affordable Housing Project*

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THAT Council authorize entering into the Housing Agreement and 219 Covenant with the Vancouver Island Health Authority and Housing Society for 3345 Second Street, property legally described as Lot A, District Lot 24, Nelson District, Plan EPP103460;

THAT Council authorize entering into the Access Agreement with the Vancouver Island Health Authority to provide access to parking off the Cumberland Lodge rear driveway at 2696 Windermere Avenue to the proposed new development at 3345 Second Street;

THAT Council authorize entering into the lease agreement for the Village to become a tenant of the property at 3345 Second Street, legally described as Lot A, District Lot 24, Nelson District, Plan EPP103460, from the Vancouver Island Health Authority (VIHA) for a period of up to 60 years; and

THAT Council approve the use of general financial stabilization reserve funds to pay the 2023 property taxes for 3345 Second Street in the event that the property remains taxable for the 2023 year.

**13. Adjournment**

The meeting was adjourned at 7:01 p.m.

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Mayor

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Certified Correct by Corporate Officer