

**The Corporation of the Village of Cumberland  
Regular Council Meeting Minutes**



**January 23, 2023, 5:30 p.m.  
Council Chamber, 2675 Dunsmuir Avenue**

Council Present: Mayor Vickey Brown  
Councillor Neil Borecky  
Councillor Jesse Ketler  
Councillor Troy Therrien

Regrets: Councillor Sean Sullivan (due to illness)

Staff Present: Rachel Parker, Corporate Officer  
Michelle Mason, Chief Administrative Officer  
Kevin McPhedran, Interim Deputy Chief Administrative Officer  
Courtney Simpson, Manager of Development Services  
Rob Crisfield, Manager of Operations

**1. Call To Order**

Mayor Brown called the meeting to order at 5:30 p.m. and recognized the unceded traditional territory of the K'ómoks First Nation and are grateful for their care and stewardship of this land since time immemorial.

**2. Agenda**

2.1 Agenda for Regular Council Meeting, January 23, 2023

Motion 23-012

**Moved by:** Borecky

**Seconded by:** Therrien

THAT Council approve the agenda for the January 23, 2023 regular council meeting, with addition of late item 7.3.

**Carried Unanimously**

**3. Minutes**

3.1 Adoption of Minutes

Motion 23-013

**Moved by:** Ketler

**Seconded by:** Therrien

THAT Council adopt the following minutes:

- Committee of the Whole December 2, 2022
- Regular Council Meeting January 9, 2023

THAT Council receive the following minutes:

- Accessibility and Inclusion Select Committee November 21, 2022

**Carried Unanimously**

**4. Delegations**

4.1 Beaufort Family Health Society

Motion 23-014

**Moved by:** Borecky

**Seconded by:** Ketler

THAT Council receive the delegation of Janet Bonaguro, Beaufort Family Health Society regarding a non-profit family health clinic.

**Carried Unanimously**

**5. Correspondence**

None

**6. Unfinished Business**

None

**7. Reports**

7.1 Development Variance Permit Application 2712 Dunsmuir Avenue

Motion 23-015

**Moved by:** Borecky

**Seconded by:** Therrien

THAT Council approve the development variance permit application to reduce the required number of off-street parking stalls from eight to zero, the number of commercial loading spaces from two to zero, and to change the seven class two bicycle parking stalls to class one, on the property described as Lot B District Lot 21 Nelson District Plan EPP61337 (2712 Dunsmuir Avenue).

**Carried Unanimously**

7.2 Resolutions to the Association of Vancouver Island and Coast Communities Convention and Watershed Security Strategy Advocacy

Motion 23-016

**Moved by:** Ketler

**Seconded by:** Borecky

THAT Council submit the resolutions attached to this report dated January 16 2023 to the Association of Vancouver Island Coastal Communities:

- a) Watershed Security Strategy and Fund, and
- b) Managed Forest Council Representation with the amendment of the watershed drinking water interests added to the resolution;

THAT Council send letters to the provincial ministers of Water, Land and Resource Stewardship; Emergency Management and Climate Readiness; and Environment and Climate Change Strategy; and the MLA for Mid Island-Pacific Rim, to advocate for funding and support for Village watershed protection initiatives as part of province's Watershed Security Strategy and Fund and the 2023 provincial budget development process.

**Carried Unanimously**

7.3 2023-2027 Financial Plan, Committee of the Whole Report

Motion 23-017

**Moved by:** Borecky

**Seconded by:** Therrien

THAT Council make the following specific changes to the draft 2023-2027 detailed budgets and present the proposed 2023-2027 detailed budget package and a proposed 2023-2027 Financial Plan Bylaw to the public at the February 6, 2023 Village Hall meeting so that the tax revenue increase for 2023 is 6.16% to existing 2022 taxpayers:

- Remove eBike for staff at \$6,000 and explore funding from active transportation funds;
- Confirm Parking Study to be funded from parking in lieu funds;
- Move \$50,000 for new utility worker service truck to 2024, direct staff to retain the two trucks slated for disposal in 2023 in order to revisit the fleet plan to consider alternative energy vehicles;
- Increase annual debt payments for public works fleet by \$5,000 per year beginning in 2023;
- Add cyber insurance at \$7,400 per year;
- Reduce records management funded by reserves by \$5,000 in 2023;

- Add increase of \$19,050 per year to total Council remuneration as set by bylaw;
- Add \$100,000 in 2023 and an additional \$80,000 in 2024 for combined staffing additions to be reported back to Council;
- Add \$6,280 per year to be funded by taxes for VOIP phone licensing to start in 2026;
- Add \$10,000 per year for bylaw community patrol services and increase the revenue sharing from the Lake Park Campground by \$3,000 per year;
- Add \$2,000 per year for fire fleet material and supply;
- Add \$3,500 per year for fire fleet fuel and oil increase;
- Add \$1,000 per year for fire fleet insurance increase;
- Add \$100 per year for fire volunteer occupational health and safety supplies;
- Add \$4,400 per year for firefighter call out wages to 2023 and an additional \$4,400 to the 2024 year;
- Add \$300 to 2023, an additional \$300 to 2024 and an additional \$300 to 2025 for fire staff professional memberships;
- Add \$1,000 per year for fire uniform increases;
- Add \$400 per year for regional fire meeting hosting costs;
- Add \$300 per year for Fire department coffee;
- Add \$1,000 per year for firefighter banquet increase;
- Add \$250 per year for Fire Department office material increase;
- Increase to fire vehicle & protective equipment replacement reserve annual contribution by \$15,000 in 2025, \$3,000 in 2026, and \$2,000 in 2027 to bring the total fire vehicle & protective equipment replacement reserve contribution to \$107,500 by 2027;
- Add \$30,640 Fire debt annual payments to 2025 for the Rescue 4 replacement (move the quint purchase to 2028 to be ordered in 2026);
- Add \$13,000 budget for additional equipment/modifications needed for the leased ladder truck in 2023 funded by the fire vehicle and protective equipment replacement reserve;
- Add \$6,000 for community events for the summer music series to be funded by host amenity funds;
- Add \$750 per year starting in 2024 for Nikkei Park operating;

- Increase Village ~~Park Trail Networks~~ contracted services by \$1,000 in 2023, \$500 in 2024, \$500 in 2025, \$500 in 2026 and \$500 in 2027;
- Increase Village Trail Network contracted services by \$1,000 in 2023, \$500 in 2024, \$500 in 2026 and \$500 in 2027;
- Add \$27,000 per year for Transportation fleet cost increases;
- Add \$5,000 per year for general engineering services;
- Add \$3,000 per year starting in 2024 for Public Works materials;
- For distribution of property taxes among property classes, set the multiplier for class 7 to 19-times the residential rate.
- Add \$20,000 per year to the Community Service Partnership program from host amenity funds;
- Consider retaining 10% of annual contributions to the host amenity funds to stabilize eventual taxes required to fund the Community Service Partnership program in a future year.

**Carried Unanimously**

**8. Bylaws**

None

**9. New Business**

None

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a Public Hearing, and noticed of motion introduced by a Council Member.

- Board of Variance January 25, 2023 at 12 pm Council Chambers
- Village Hall Financial Plan February 6, 2023 at 7pm Council Chambers
- Advisory Planning Commission February 9, 2023 at 4pm Council Chambers

**11. Question Period**

Questions were received on the following matters:

- 2023-2027 Financial Plan

**12. Closed Portion**

Motion 23-018

**Moved by:** Ketler

**Seconded by:** Therrien

THAT Council close the meeting at 6:17 p.m. to the public pursuant to Section 90 of the Community Charter to consider:

(c) labour relations or other employee relations;

**Carried Unanimously**

**13. Adjournment**

The meeting was adjourned at 6:54.

---

Mayor

---

Certified Correct by Corporate Officer