

The Corporation of the Village of Cumberland
Regular Council Meeting Minutes



March 27, 2023, 5:30 p.m.
Council Chamber, 2675 Dunsmuir Avenue

Council Present: Mayor Vickey Brown
Councillor Neil Borecky
Councillor Jesse Ketler
Councillor Troy Therrien

Regrets: Councillor Sean Sullivan

Staff Present: Michelle Mason, Chief Administrative Officer
Rachel Parker, Corporate Officer
Kevin McPhedran, Interim Deputy Chief Administrative Officer
Courtney Simpson, Manager of Development Services
Rob Crisfield, Manager of Operations
Annie Berard, Chief Financial Officer

1. Call To Order

Mayor Brown called the meeting to order at 5:30 p.m. and recognized the unceded traditional territory of the K'ómoks First Nation and offered gratitude for the care and stewardship of this land since time immemorial.

2. Agenda

2.1 Agenda for Regular Council Meeting, March 27, 2023

Motion 23-049

Moved by: Ketler

Seconded by: Therrien

THAT Council approve the agenda for the March 27, 2023 Regular Council Meeting with the addition of Appointment of Council member to the Homelessness and Affordable Housing Committee, and the RCMP Quarterly report.

Carried Unanimously

3. Minutes

3.1 Adoption of Minutes

Motion 23-050

Moved by: Ketler

Seconded by: Borecky

THAT Council adopt the following minutes:

- Regular Council Meeting, March 13, 2023
- Committee of the Whole, March 14 & 15, 2023
- Special Council Meeting, March 17, 2023

Carried Unanimously

4. Delegations

4.1 Cycling Route to Courtenay

Motion 23-051

Moved by: Therrien

Seconded by: Borecky

THAT Council receive the delegation of Debbie Bowman and Spencer Cappallo regarding improved bicycling connection between Cumberland and Courtenay.

Carried Unanimously

5. Unfinished Business

5.1 Coal Valley Estates Speed Controls and Water Management

Motion 23-052

Moved by: Borecky

Seconded by: Therrien

THAT Council refer the request from Mr. Sinclair for speed controls through Coal Valley Estates subdivision area to the Transportation Master Plan process, and to direct staff to prepare a report to Council on the Transportation Master Plan process; and,

THAT Council share the Village's Long Range Water Supply Strategy with Mr. Sinclair; and

THAT Council direct staff to implement a 30km/h speed control limit on Kendal Avenue from Egremont Road to the west end of Kendal Avenue.

Opposed: Councillor Ketler

Carried

6. Correspondence

- 6.1 UBCM Provincial Response to 2022 Resolutions: Pesticide Use Within Community Drinking Water Supply Areas

Motion 23-053

Moved by: Therrien

Seconded by: Borecky

THAT Council submit a request to the Ministry of Environment and Climate Change Strategy for a copy of any pesticide management plans for the Perseverance Watershed and any associated annual use reports required by the Integrated Pest Management Regulation.

Carried Unanimously

7. Reports

- 7.1 Development Variance Permit Application 2725 Maryport Avenue

Motion 23-054

Moved by: Borecky

Seconded by: Ketler

THAT Council approve the development variance permit to reduce the required 1.5m clearance past the principal building from Maryport Avenue to a proposed accessory dwelling unit at the rear of the property to 1.4m for the property described as The West 1/2 Of Lot 5, Block E, District Lot 21, Nelson District, Plan 522A

Carried Unanimously

- 7.2 Wastewater Upgrade Project – Budget Update

Motion 23-055

Moved by: Therrien

Seconded by: Ketler

THAT Council receive the report “Wastewater Upgrade Project – Budget Update” for information.

Carried Unanimously

- 7.3 Cumberland Lake Park 10 Year Operations Agreement

Motion 23-056

Moved by: Borecky

Seconded by: Ketler

THAT Council enter into the Cumberland Lake Park 2023-2032 Operations Agreement subject to any non-substantive amendments as authorized by the Chief Administrative Officer, and direct the Mayor and Chief Administrative Officer to ratify the Agreement.

Carried Unanimously

7.4 Regional Social Development Grant Service Feedback

Motion 23-057

Moved by: Borecky

Seconded by: Brown

THAT Council provide feedback to the Comox Valley Regional District on the proposed Regional Social Development Grant Service that Council is uncertain whether to participate and would like more information on the proposed service, including: the cost of service, program eligibility, who would make decisions, what kind of criteria the Village could contribute; and that the Village's preference is to not limit number of years of funding, to not limit to established organizations, to allow for operational funding as set out in service concept 1 rather than one-time projects, and that there be a maximum requisition, and to support a collaborative model with service organizations deciding on funding between service providers.

Carried Unanimously

7.5 Community Priority Issues for 2023 RCMP Annual Performance Plan

Motion 23-058

Moved by: Borecky

Seconded by: Therrien

THAT Council request that the following items be identified as community priority issues for the 2023 RCMP Annual Performance Plan: crime reduction, police and community relations, watercraft safety, traffic and road safety, including off road vehicles, and parks and campgrounds; with particular focus on community policing and community relations, and authorize Mayor Brown to approve the acknowledgement of consultation.

Carried Unanimously

7.6 Grant Application for Emergency Operations Centres & Training 2023

Motion 23-059

Moved by: Therrien

Seconded by: Ketler

THAT Council support the submission of a Community Emergency Preparedness Fund – Emergency Operations Centres & Training Program grant application through the Union of BC Municipalities (UBCM) for the upgrades of the Village Emergency Operations Centre for an amount of up to \$30,000;

THAT Council direct staff to amend the 2023-2027 financial plan bylaw to reflect this expenditure (if grant is approved);

THAT Council support the proposed activities included in the grant application and commit to provide overall grant management.

Carried Unanimously

7.7 Council Member Appointment to the Homelessness and Affordable Housing Committee

Motion 23-060

Moved by: Therrien

Seconded by: Borecky

THAT Council appoint Councillor Ketler as the representative and Mayor Brown as an alternate to the Homelessness and Affordable Housing Committee.

Carried Unanimously

8. Bylaws

8.1 Development Approvals Process Modernization – Bylaw Amendments

Motion 23-061

Moved by: Ketler

Seconded by: Borecky

THAT Council give first and second reading to Development Application Procedures Bylaw No. 1187, 2023; and

THAT Council give first and second reading to Fees Amendment Bylaw No. 1188, 2023;

THAT Council refer Development Application Procedures Bylaw No. 1187, 2023 to the Advisory Planning Commission as part of the development industry engagement.

Carried Unanimously

8.2 Affordable Housing Reserve Fund Bylaw

Motion 23-062

Moved by: Borecky

Seconded by: Therrien

THAT Council give first, second and third reading to Reserve Funds Establishment Amendment Bylaw No. 1185, 2023.

THAT Council refer the “Affordable Housing Reserve Fund” report and amended Reserve and Surplus Funds Policy to the Homelessness and Affordable Housing Committee for comment.

Carried Unanimously

8.3 Water, Sewer, Storm Water Service Frontage Tax Bylaw Amendments

Motion 23-063

Moved by: Therrien

Seconded by: Ketler

THAT Council give first, second and third reading to the “Water Service Frontage Tax Amendment Bylaw No. 1189, 2023”.

THAT Council give first, second and third reading to the “Sewer Service Frontage Tax Amendment Bylaw No. 1190, 2023”.

THAT Council give first, second and third reading to the “Storm Water Service Frontage Tax Amendment Bylaw No. 1191, 2023”.

Carried Unanimously

8.4 2023 - 2027 Financial Plan Bylaw

Motion 23-064

Moved by: Therrien

Seconded by: Borecky

THAT Council adopt the 2023-2027 Financial Plan Bylaw No. 1186, 2023.

Carried Unanimously

9. **New Business**

None

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a Public Hearing, and noticed of motion introduced by a Council Member.

- Regular Council Meeting Tuesday April 11, 2023

11. Question Period

Questions were received on the following matters:

- Development Procedures Bylaw

12. Adjournment

Motion 23-065

Moved by: Borecky

Seconded by: Therrien

THAT Council adjourn the meeting at 8:06 p.m.

Carried Unanimously

Mayor

Certified Correct by Corporate Officer