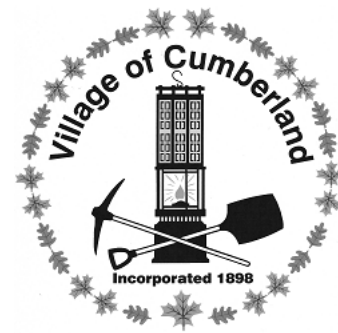


The Corporation of the Village of Cumberland
Regular Council Meeting Agenda

Monday, June 12, 2023, 4:30 p.m.
Council Chamber, 2675 Dunsmuir Avenue



We are honoured to gather on the unceded traditional territory of the K'ómoks First Nation.
The public may view the meeting live on the [Village of Cumberland YouTube channel](#)

Pages

1. **Call To Order**

Closed Portion begins at 4:30 pm

1.1 Closed Portion

Recommendation:

THAT Council close the meeting to the public pursuant to Section 90 of the *Community Charter* to consider:

(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

1.2 Recess

Until 5:30 pm

2. **Call To Order**

Regular meeting begins at 5:30 pm after the closed portion

3. **Agenda**

3.1 Agenda for Regular Council Meeting, June 12, 2023

Recommendation:

THAT Council approve the agenda for the June 12, 2023 Regular Council Meeting.

4. **Minutes**

4.1 Adoption of Minutes

6

Recommendation:

THAT Council adopt the following minutes:

- Committee of the Whole Meeting, May 29, 2023
- Regular Council Meeting, May 29, 2023

4.2 Receipt of Committee Minutes

18

Recommendation:

THAT Council receive the draft minutes from the Advisory Planning Commission from May 25, 2023 meeting.

5. Delegations

- 5.1 Cumberland Food Share Program 23
Delegation of Sue Loveless, Cumberland Community Schools Society (CCSS) Executive Director

Recommendation:

THAT Council receive the delegation from the Cumberland Community Schools Society (CCSS) regarding the Cumberland Food Share Program.

6. Unfinished Business

- 6.1 Comox Lake Lower Perseverance Conservation Lands 29

Recommendation:

THAT Council direct staff to engage in the Cumberland Community Forest Society-Comox Valley Regional District led Comox Lake-Lower Perseverance Creek Conservation Lands planning process and report back to Council with a draft Conservation Plan for consideration; and

THAT the following Village-owned properties be considered in the Conservation Plan:

- The approximately 1.1 hectare parcel of land north of Comox Lake Road that forms part of Coal Creek Historic Park, PID 025-477-366
- The 0.64 hectare property adjacent to Comox Lake, PID 006-689-256

7. Correspondence

- 7.1 Urgent Mental Health Program Support Requested 31
Comox Valley Coalition to End Homelessness

Recommendation:

THAT Council receive the correspondence from the Comox Valley Coalition to End Homelessness regarding Urgent Mental Health Program Support Requested.

8. Reports

- 8.1 Wastewater Upgrade Project – Phase 1 and 2 Budget Update 36
Prepared by Paul Nash, Project Coordinator, Liquid Waste Management Planning

Recommendation:

i. THAT Council approve the additional expenditure of up to \$2,140,000 to increase the budget for the “Phase 1 Wastewater Upgrade Project”

from \$12,410,000 to \$14,550,000, with:

- \$1,840,000 to be funded through Growing Community Funds; and
- \$300,000 to be funded through Sewer and Water Infrastructure Asset Replacement Reserve

ii. That Council approve an increase of \$1,600,000 of the Maple Reinders contract to proceed with purchasing and construction of Phase 1 of the project, to the extent of the newly authorized budget.

iii. THAT Council approve the expenditure of up to \$3,710,000 for the “Phase 2 Wastewater Upgrade Project, construction of “Phase 2A and 2B” and pre-construction and construction of “Phase 2C and 2D”:

- \$2,500,000 to be funded through Strategic Priorities Fund; and
- \$855,000 to be funded through GMF (borrowing/grant); and
- \$355,000 to be funded through Sewer and Water Infrastructure Asset Replacement Reserve

iv. THAT Council authorize staff to expand the scope of the Maple Reinders contract to include \$1,515,000 to execute the first portion of “Phase 2A and 2B Wastewater Upgrade Project – Construction Program.

v. THAT Council direct staff to bring forward an amendment to the adopted 2023-2027 Financial Plan Bylaw to reflect these expenditures.

8.2 Application to Complete Communities Program 2023 UBCM Grant
Prepared by Courtney Simpson, Manager of Development Services

54

Recommendation:

- THAT Council receive the presentation from Nancy Henderson of Urban Systems.
- THAT Council endorse the submission of a grant application to the Union of B.C. Municipalities for the Complete Communities Program; and
- THAT Council support the Village of Cumberland utilizing the Grant and providing overall grant management, if the funding application is successful.

8.3 2022 Annual Report
Prepared by Rachel Parker, Corporate Officer

60

Recommendation:

THAT Council give notice that Council will consider the 2022 Annual Report and submissions and questions from the public at the regular Council meeting of June 26, 2023.

8.4 2023-2027 Strategic Plan

119

Prepared by Michelle Mason, Chief Administrative Officer

Recommendation:

THAT Council receive the 2023-2027 Strategic Plan report.

8.5 Mayor and Council Monthly Reports - May 2023

133

Recommendation:

THAT Council receive the May 2023 Mayor and Council reports.

9. Bylaws

9.1 Development Application Procedures Bylaw No. 1187, 2023

Recommendation:

THAT Council adopt the “Development Application Procedures Bylaw No. 1187, 2023”.

9.2 Fees Amendment Bylaw No. 1188, 2023

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Recommendation:

THAT Council adopt the “Fees Amendment Bylaw No. 1188, 2023.”

10. New Business

11. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a Public Hearing, and noticed of motion introduced by a Council Member.

- Heritage Committee June 15 @ 4:00 p.m. in Council Chambers
- Homelessness and Affordable Housing Committee, June 21 @ 9:30 a.m. in Council Chambers
- Board of Variance, June 21 @ 11:30 a.m. in Council Chambers

12. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

- Please send questions by email to info@cumberland.ca using subject line “Question Period”; Note: please limit to questions only - comments will not be read.

13. Closed Portion

Recommendation:

THAT Council close the meeting to the public pursuant to Section 90 of the Community Charter to consider:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

14. Adjournment