

The Corporation of the Village of Cumberland  
Regular Council Meeting Agenda

Monday, September 11, 2023, 5:30 p.m.  
Council Chamber, 2675 Dunsmuir Avenue



We are honoured to gather on the unceded traditional territory of the K'ómoks First Nation.  
The public may view the meeting live on the [Village of Cumberland YouTube channel](#)

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Pages

1. Call To Order

2. Agenda

2.1 Agenda for Regular Council Meeting, September 11, 2023

**Recommendation:**

THAT Council approve the agenda for the September 11, 2023 Regular Council Meeting.

3. Minutes

3.1 Adoption of Minutes

5

**Recommendation:**

THAT Council adopt the following minutes:

- Committee of the Whole Meeting, July 24, 2023
- Regular Council Meeting, July 24, 2023

3.2 Receipt of Committee Minutes

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**Recommendation:**

THAT Council receive the following minutes:

- Homelessness and Affordable Housing Committee, June 28, 2023
- Homelessness and Affordable Housing Committee, July 19, 2023
- Heritage Committee, July 20, 2023
- Advisory Planning Commission, August 24, 2023

4. Delegations

5. Correspondence

5.1 Black Press Media - Online Media Act

25

**Recommendation:**

- i. THAT Council support local news media and the Online Media Act through a letter to the Prime Minister and to MP Gord Johns; and

- ii. THAT Council direct staff to explore a policy to not use paid advertising through online media that has removed accredited news content.

**6. Unfinished Business**

**7. Reports**

- 7.1 Development Permit and Development Variance Permit – 3345 Second Street 27  
Prepared by Courtney Simpson, Manager of Development Services

**Recommendation:**

THAT Council approve the Development Permit (2020-11-DP) and Development Variance Permit (2020-08-DV) for the property legally described as Lot A, District Lot 24, Nelson District, Plan EPP103460 (3345 Second Street).

- 7.2 Municipal Finance Authority Financing for 2023 Vehicle/Equipment Purchase 105  
Prepared by Annie Bérard, Chief Financial Officer

**Recommendation:**

THAT Council approve the short-term borrowing from the Municipal Finance Authority through the Equipment Financing Program for an amount of \$272,500 for the purchase of three vehicles for a five year term that must be repaid in five years.

- 7.3 Council Member Monthly Reports 107

**Recommendation:**

THAT Council receive the member monthly reports for July and August 2023.

**8. Bylaws**

- 8.1 Affordable Housing Reserve Fund 117  
Prepared by Karin Albert, Senior Planner

**Recommendation:**

- i. THAT Council adopt Reserve Funds Establishment Amendment Bylaw No. 1185, 2023.
- ii. THAT Council adopt the amended Reserve and Surplus Policy No. 3.5.
- iii. THAT Council direct staff to work with the Homelessness and Affordable Housing Committee on eligibility criteria and application guidelines for funding from the Affordable Housing Reserve Fund.

- 8.2 Growing Communities Funds Reserve Bylaw 142

Prepared by Annie Bérard, Chief Financial Officer

**Recommendation:**

- i. THAT Council give first, second and third reading to Reserve Funds Establishment Amendment Bylaw No. 1195, 2023.
- ii. THAT Council adopt the amended Reserve and Surplus Policy No. 3.5.

8.3 2023 – 2027 Financial Plan Amendment Bylaw 168  
Prepared by Annie Bérard, Chief Financial Officer

**Recommendation:**

THAT Council give first, second and third reading to the “2023-2027 Financial Plan Amendment Bylaw No. 1194, 2023”.

8.4 2024 Permissive Tax Exemptions 181  
Prepared by Annie Bérard, Chief Financial Officer

**Recommendation:**

THAT Council consider first, second, third reading of the “Permissive Tax Exemption 2024 Bylaw No. 1196, 2023”.

**9. New Business**

**10. Notices, Motions and Announcements**

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a Public Hearing, and noticed of motion introduced by a Council Member. Check [cumberland.ca/meetings](http://cumberland.ca/meetings) to confirm meetings.

- Advisory Planning Commission, September 14 at 4:00 p.m.
- Homelessness and Affordable Housing Committee, September 20 at 9:30 a.m.
- Heritage Committee, September 21 at 4:00 p.m.

**11. Question Period**

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

- Please send questions by email to [info@cumberland.ca](mailto:info@cumberland.ca) using subject line “Question Period”; Note: please limit to questions only - comments will not be read.

**12. Closed Portion**

**Recommendation:**

THAT Council close the meeting to the public pursuant to Section 90 of the *Community Charter* to consider:

(c) labour relations or other employee relations;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

**13. Adjournment**

**Recommendation:**

THAT Council adjourn the meeting.