

The Corporation of the Village of Cumberland
Regular Council Meeting Minutes



October 16, 2023, 5:30 p.m.
Council Chamber, 2675 Dunsmuir Avenue

Council Present: Mayor Vickey Brown
Councillor Jesse Ketler
Councillor Sean Sullivan
Councillor Troy Therrien

Regrets: Councillor Neil Borecky
Ryan Parton, Acting Manager of Parks & Recreation

Staff Present: Michelle Mason, Chief Administrative Officer
Rob Crisfield, Manager of Operations
Courtney Simpson, Manager of Development Services
Annie Berard, Chief Financial Officer
Rachel Parker, Corporate Officer
Stephane Dionne, Deputy Fire Chief
Karin Albert, Senior Planner

1. Call To Order

Mayor Brown called the meeting to order at 5:30 p.m. and recognized the unceded traditional territory of the K'ómoks First Nation and offered gratitude for the care and stewardship of this land since time immemorial.

2. Agenda

2.1 Agenda for Regular Council Meeting, October 16, 2023

Motion 23-210

Moved by: Therrien

Seconded by: Ketler

THAT Council approve the agenda for the October 16, 2023 Regular Council Meeting.

Carried Unanimously

3. Minutes

3.1 Adoption of Minutes

Motion 23-211

Moved by: Sullivan

Seconded by: Ketler

THAT Council adopt the following minutes:

- Committee of the Whole Meeting, September 25, 2023
- Regular Council Meeting, September 25, 2023

AND, receive the following Committee minutes:

- Homelessness and Affordable Housing Committee, August 16, 2023
- Heritage Committee, September 21, 2023

Carried Unanimously

4. Delegations

4.1 Comox Valley Substance Use Strategy - Phase 2 Final Report

Motion 23-212

Moved by: Ketler

Seconded by: Sullivan

THAT Council receive the delegation from Comox Valley Substance Use Strategy (CVSUS) regarding Phase 2 final report.

Carried Unanimously

5. Correspondence

5.1 Comox Valley Regional District (CVRD) Track and Field Service

Motion 23-213

Moved by: Sullivan

Seconded by: Ketler

That Council refer the correspondence from the Comox Valley Regional District on participating on the Track and Playfield Service to 2024 budget workshops and to invite the Comox Valley Regional District to attend a upcoming Council meeting to provide more information on the proposed participation in the service.

Carried Unanimously

6. Unfinished Business

6.1 Comox Valley Food Policy Council

Motion 23-214

Moved by: Therrien

Seconded by: Ketler

That Council direct staff work with the Comox Valley Food Policy Council to incorporate food policy into the Official Community Plan review; and

That Council direct that the Village of Cumberland be a signatory to the Vancouver Island Food Charter.

Carried Unanimously

7. Reports

7.1 Update on Official Community Plan Review

Motion 23-215

Moved by: Sullivan

Seconded by: Therrien

THAT Council receive the Update on Official Community Plan Review report for information.

Carried Unanimously

7.2 Street Closure for Winter StokeFest 2023

Motion 23-216

Moved by: Therrien

Seconded by: Sullivan

THAT Council approve a temporary street closure the Winter StokeFest 2023 event on Friday, November 17, 2023 from 7:30 am to 3:30 pm in a location to the satisfaction of staff and subject to a satisfactory traffic management plan.

Carried Unanimously

7.3 Stage 3 Water Restrictions

Motion 23-217

Moved by: Therrien

Seconded by: Ketler

THAT Council rescind the stage 3 water restrictions effective October 17th, 2023

Carried Unanimously

7.4 Grant Application for Emergency Operations Center & Training 2023

Motion 23-218

Moved by: Sullivan

Seconded by: Ketler

THAT Council support an application to the UBCM Community Emergency Preparedness Fund: Volunteer and Composite Fire Department Equipment and Training program for \$30,000 for projects that will ensure compliance with the BC Structure Firefighter Minimum Training Standards for interior standard;

AND THAT Council direct staff to include this in the Financial Plan Bylaw to reflect this expenditure.

Carried Unanimously

7.5 Accessibility Assessment and Action Plan Scope

Motion 23-219

Moved by: Therrien

Seconded by: Ketler

That Council endorse the Comox Valley Local Governments Accessibility Framework.

That Council direct staff to include an equity, diversity and inclusion (EDI) lens in the scope of the Accessibility Assessment and Action Plan.

That Council refer the Accessibility Assessment and Action Plan scope to the Accessibility and Inclusion Committee.

That Council direct staff to prepare an updated Accessibility and Inclusion Committee terms of reference.

Carried Unanimously

7.6 Comox Valley Regional District Reconciliation Advisory Table

Motion 23-220

Moved by: Therrien

Seconded by: Sullivan

THAT Council receive the Comox Valley Regional District Reconciliation Advisory Table for information.

Carried Unanimously

7.7 Council Member Monthly Reports

Motion 23-221

Moved by: Ketler

Seconded by: Sullivan

THAT Council receive the member monthly report for September 2023.

Carried Unanimously

8. Bylaws

8.1 Permissive Tax Exemption 2024 Bylaw No. 1196, 2023

Motion 23-222

Moved by: Sullivan

Seconded by: Ketler

THAT Council adopt "Permissive Tax Exemption 2024 Bylaw No. 1196, 2023".

Carried Unanimously

8.2 Zoning Bylaw Amendment No. 1198

Motion 23-223

Moved by: Ketler

Seconded by: Sullivan

THAT Council adopt "Zoning Amendment Bylaw No. 1198, 2023".

Carried Unanimously

8.3 Advisory Planning Commission Bylaw Amendment

Motion 23-224

Moved by: Sullivan

Seconded by: Ketler

THAT Council give first, second and third reading to Advisory Planning Commission Amendment Bylaw No. 1199.

Carried Unanimously

9. New Business

None

10. Notices, Motions and Announcements

- Committee of the Whole Budget, October 18 9:00 am Council Chambers
- Heritage Committee, October 19 4:00 pm
- Committee of the Whole Budget, October 25 9:00 am

11. Question Period

There were no questions.

12. Adjournment

Motion 23-225

Moved by: Ketler

Seconded by: Sullivan

That Council adjourn the meeting at 7:30 p.m.

Carried Unanimously

Mayor

Certified Correct by Corporate Officer