

The Corporation of the Village of Cumberland
Regular Council Meeting Minutes



November 27, 2023, 5:30 p.m.
Council Chamber, 2675 Dunsmuir Avenue

Council Present: Mayor Vickey Brown
Councillor Neil Borecky
Councillor Jesse Ketler
Councillor Sean Sullivan
Councillor Troy Therrien

Staff Present: Rachel Parker, Corporate Officer
Courtney Simpson, Manager of Development Services
Annie Berard, Chief Financial Officer
Ryan Parton, Acting Manager of Parks & Recreation

1. Call To Order

Mayor Brown called the meeting to order at 5:30 p.m. and recognized the unceded traditional territory of the K'ómoks First Nation and offered gratitude for the care and stewardship of this land since time immemorial.

2. Agenda

2.1 Agenda for Regular Council Meeting, November 27, 2023

Motion 23-248

Moved by: Borecky

Seconded by: Therrien

THAT Council approve the agenda for the November 27, 2023 Regular Council Meeting.

Carried Unanimously

3. Minutes

3.1 Adoption of Minutes

Motion 23-249

Moved by: Sullivan

Seconded by: Ketler

THAT Council adopt the following minutes:

- November 14, 2023 Regular Council Meeting
- November 20, 2023 Financial Plan Open House, Village Hall Meeting

Carried Unanimously

3.2 Receipt of Committee Minutes

Motion 23-250

Moved by: Therrien

Seconded by: Sullivan

THAT Council receive the following minutes for information:

- Advisory Planning Commission, November 9, 2023

Carried Unanimously

4. Delegations

4.1 Cumberland Farmer's Market update

Motion 23-251

Moved by: Ketler

Seconded by: Therrien

THAT Council receive the delegation from the Comox Valley Farmers' Market Association regarding the Cumberland Farmer's Market.

Carried Unanimously

5. Correspondence

None

6. Unfinished Business

None

7. Reports

7.1 Lake Park Annual Report 2023

Motion 23-252

Moved by: Borecky

Seconded by: Therrien

THAT Council receive the Cumberland Lake Park Annual Report presentation from Genevieve Burdett, Executive Director, Cumberland Lake Wilderness Society.

Carried Unanimously

7.2 Regional Track & Fields Service

Motion 23-253

Moved by: Therrien

Seconded by: Sullivan

THAT Council not participate in the Comox Valley Track and Fields service; and THAT Council direct staff to work with the Comox Valley Regional District to determine an appropriate contract for service for the Comox Valley Track and Fields Service for the first and/or further years with the option to participate in the service in a year following the contract for services.

Carried Unanimously

7.3 Regional Sport Field Allocation

Motion 23-254

Moved by: Sullivan

Seconded by: Borecky

THAT Council direct staff to initiate work with the City of Courtenay and other regional partners to develop a new sports field allocation policy and centralized booking function for the Comox Valley and to report back with recommendations.

Carried Unanimously

7.4 Home Energy Navigator Program

Motion 23-255

Moved by: Borecky

Seconded by: Ketler

THAT Council allocate \$12,500 from the Local Government Climate Action Program funding to participate in the Home Energy Navigator Program in collaboration with the Comox Valley Regional District, K'ómoks First Nation and City of Courtenay.

Carried Unanimously

7.5 Japanese Legacies Heritage Sites Program, Letter of Intent

Motion 23-256

Moved by: Therrien

Seconded by: Ketler

THAT Council provide a letter of intent to the Japanese Canadian Legacies Society stating that the Village is willing to receive and manage funding as a primary applicant to the Heritage Sites program, enter into suitable partnerships with other organisations, and manage a heritage sites project funded under the program.

Carried Unanimously

7.6 2024 Council Meeting Schedule

Motion 23-257

Moved by: Ketler

Seconded by: Sullivan

THAT Council approve the 2024 Council meeting schedule as presented with the addition of Committee of the Whole budget workshops on October 7, 2023 at 9 a.m., and removal of the October 16, 2023 Committee of the Whole.

Carried Unanimously

7.7 Community Grant Program Guidelines

Motion 23-258

Moved by: Therrien

Seconded by: Sullivan

That Council provide direction to staff on the guidelines for the Community Grant Program to support the following objectives:

- Meaningful reconciliation with Indigenous Peoples
- Socio-economic diversity and inclusion, including food security and accessibility
- Thriving community arts, culture and recreation
- Multi-modal transportation, including active travel
- Effective response to climate change, including reduction in greenhouse gases

Carried Unanimously

7.8 Conference Attendance 2024

Motion 23-259

Moved by: Ketler

Seconded by: Borecky

THAT Council receive the Conference Attendance 2024 report.

Carried Unanimously

8. Bylaws

8.1 2024-2028 Financial Plan Bylaw, 2024 Utility and Frontage Tax Rates Amendment Bylaws

Motion 23-260

Moved by: Sullivan

Seconded by: Borecky

THAT Council give first reading of the “2024-2028 Financial Plan Bylaw No. 1200, 2023”; and

THAT Council give first, second and third reading of the:

- a. Water Service Frontage Tax Amendment Bylaw No. 1201, 2023;
- b. Sewer Service Frontage Tax Amendment Bylaw No. 1202, 2023;
- c. Storm Water Service Frontage Tax Amendment Bylaw No. 1203, 2023;
- d. Solid Waste Collection Fees Amendment Bylaw No. 1204, 2023;
- e. Water Rates Amendment Bylaw No. 1205, 2023; and
- f. Sanitary Sewer Rates Amendment Bylaw No. 1206, 2023.

Carried Unanimously

9. New Business

None

10. Notices, Motions and Announcements

- December 4, 3:00 p.m. Accessibility and Inclusion Committee

11. Question Period

There were no questions.

12. Adjournment

Motion 23-261

Moved by: Borecky

Seconded by: Therrien

THAT Council adjourn the meeting at 7:17 p.m.

Carried Unanimously

Mayor

Certified Correct by Corporate Officer