

**The Corporation of the Village of Cumberland**  
**Regular Council Meeting Minutes**



**January 22, 2024, 4:30 p.m.**  
**Council Chamber, 2675 Dunsmuir Avenue**

Council Present: Mayor Vickey Brown  
Councillor Neil Borecky  
Councillor Jesse Ketler (arrived at 4:55 p.m.)  
Councillor Sean Sullivan  
Councillor Troy Therrien

Staff Present: Michelle Mason, Chief Administrative Officer  
Rachel Parker, Corporate Officer  
Courtney Simpson, Manager of Development Services  
Rob Crisfield, Manager of Operations  
Annie Berard, Chief Financial Officer  
Karin Albert, Senior Planner  
Ryan Parton, Acting Manager of Parks & Recreation  
Stephane Dionne, Deputy Fire Chief

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**1. Call To Order**

Mayor Brown called the meeting to order at 4:35 p.m.

**Moved:** Therrien

**Seconded:** Sullivan

That Council approve the agenda for the January 22, 2024 Regular Council meeting.

**Carried Unanimously**

**2. Closed Portion**

Motion 24-011

**Moved by:** Therrien

**Seconded by:** Sullivan

THAT Council close the meeting to the public pursuant to Section 90 of the *Community Charter* to consider:

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

- (g) litigation or potential litigation affecting the municipality;

**Carried Unanimously**

**3. Recess**

The meeting was opened to the public and recessed at 5:26 p.m.

**4. Call to Order**

Mayor Brown called the meeting to order at 5:30 p.m. and recognized the unceded traditional territory of the K'ómoks First Nation and offered gratitude for the care and stewardship of this land since time immemorial.

**5. Agenda**

5.1 Agenda for Regular Council Meeting, January 22, 2024

Motion 24-012

**Moved by:** Ketler

**Seconded by:** Sullivan

THAT Council approve the agenda for the January 22, 2024 Regular Council Meeting with the removal of the delegation from the Nanaimo Regional Hospital District (NRHD), due to technical difficulties.

**Carried Unanimously**

**6. Minutes**

6.1 Adoption of Minutes

Motion 24-013

**Moved by:** Borecky

**Seconded by:** Ketler

THAT Council adopt the following minutes:

- Regular Council Meeting, January 8, 2024

**Carried Unanimously**

**7. Delegations**

None

**8. Correspondence**

8.1 Town of Comox - Letter of Support Request

Motion 24-014

**Moved by:** Ketler

**Seconded by:** Sullivan

THAT Council send a letter to the Town of Comox that while the Village appreciates hearing about the project and the application, and since we participate in regional advisory table for ICET, we would consider supporting the application at that level.

**Carried Unanimously**

8.2 Comox Valley Regional District - Coordinated Valley-wide Submissions to AVICC

Motion 24-015

**Moved by:** Sullivan

**Seconded by:** Therrien

That Council approve the submission of the following resolutions to the 2024 Association of Vancouver Island and Coastal Communities convention: Housing Authority Feasibility Study Work and Extreme Weather Response Shelter System.

**Carried Unanimously**

9. **Unfinished Business**

None

10. **Reports**

10.1 Proposed Road Closure for Seniors Expo

Motion 24-016

**Moved by:** Therrien

**Seconded by:** Sullivan

THAT Council approve the temporary closure of First Street between Penrith Avenue and Dunsmuir Avenue on June 8, 2024 between 8:00 am and 5:30 pm in support of the Comox Valley Seniors Support Expo and subject to all other elements of an event application; and

THAT Council approve a temporary closure of Dunsmuir Avenue between First Street and Egremont Avenue on June 8, 2024 between 8:00 am and 5:30 pm IF AND ONLY IF First Street is inaccessible at that time due to road works.

For (3): Brown, Sullivan, and Therrien

Opposed (2): Borecky, and Ketler

Voter Type: Majority (Voted), Recorded

**Carried (3 to 2)**

10.2 Summary of Lake Park Parking Enhancement Study

Motion 24-017

**Moved by:** Borecky

**Seconded by:** Sullivan

THAT Council receive the Summary of Lake Park Parking Enhancement Study report for information.

**Carried Unanimously**

10.3 BC's Emergency Management Legislation: Regulations for Local Authorities Discussion Paper Feedback

Motion 24-018

**Moved by:** Therrien

**Seconded by:** Sullivan

THAT Council receive the recommended feedback to the Province of BC on the Regulations for Local Authorities discussion paper for BC's Modernized Emergency Management Legislation and that the feedback be submitted to the Province of BC by the January 31st deadline, and;

THAT Council submit a joint letter with Comox Valley Emergency Management Service members and partners to the Premier and Minister of Emergency Management and Climate Readiness requesting a local government emergency management operational working group to collaborate in developing regulations under the Emergency and Disaster Management Act.

**Carried Unanimously**

10.4 Strategic Priorities, Fourth Quarter Report, October to December 2023

Motion 24-019

**Moved by:** Ketler

**Seconded by:** Borecky

THAT Council receive the Strategic Priorities, Fourth Quarter report for 2023.

**Carried Unanimously**

Motion 24-020

**Moved by:** Ketler  
**Seconded by:** Sullivan

That Council direct staff to request the RCMP to attend Council meetings twice a year to present the policing services quarterly report.

**Carried Unanimously**

**11. Bylaws**

11.1 Official Community Plan and Zoning Amendment, Comox Lake Land Corporation

Motion 24-021

**Moved by:** Sullivan  
**Seconded by:** Therrien

THAT Council direct staff to review the proposed Official Community Plan Amendment Bylaw No. 1178 and Zoning Amendment Bylaw No 1179 for the Comox Lake Land Corporation in regard to options on docks, accessory buildings height, and the upper limit of size of cabins expanded more than 1500 ft2.

**Carried Unanimously**

**12. New Business**

None

**13. Notices, Motions and Announcements**

- CVRD Regional Parks & Trails Strategic Plan Open House  
When: Wednesday January 24th, 4:30 pm to 6:30 pm  
Where: Cumberland Council Chamber at 2675 Dunsmuir Avenue
- Climate Action Plan Cafe Join the discussion and contribute to Cumberland's Climate Action Plan (CAP) to reduce emissions and build resilience. - Public drop-in session Tuesday, February 6, 5-8pm, Masonic Hall. - Online session by Zoom February 13, 6:30-8pm.

For more information: [cumberland.ca](http://cumberland.ca)

**14. Question Period**

There were no questions.

**15. Closed Portion**

Motion 24-022

**Moved by:** Sullivan  
**Seconded by:** Ketler

THAT Council close the meeting to the public at 7:18 p.m. pursuant to Section 90 of the *Community Charter* to consider:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

(c) labour relations or other employee relations;

(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

**Carried Unanimously**

**16. Adjournment**

Motion 24-023

**Moved by:** Borecky

**Seconded by:** Therrien

THAT Council adjourn the meeting at 9:10 p.m.

**Carried Unanimously**

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Mayor

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Certified Correct by Corporate Officer