

**The Corporation of the Village of Cumberland**  
**Special Council Meeting Minutes**



**March 18, 2024, 5:45 p.m.**  
**Council Chamber, 2675 Dunsmuir Avenue**

Council Present: Mayor Vickey Brown  
Councillor Jesse Ketler  
Councillor Troy Therrien

Regrets: Councillor Neil Borecky  
Councillor Sean Sullivan

Staff Present: Michelle Mason, Chief Administrative Officer  
Rachel Parker, Corporate Officer  
Rob Crisfield, Manager of Operations  
Courtney Simpson, Manager of Development Services  
Annie Berard, Chief Financial Officer  
Ryan Parton, Acting Manager of Parks & Recreation

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**1. Call To Order**

Mayor Brown called the meeting to order at 7:26 p.m. and recognized the unceded traditional territory of the K'ómoks First Nation and offered gratitude for the care and stewardship of this land since time immemorial.

**2. Agenda**

2.1 Agenda for Special Council Meeting, March 18, 2024

Motion 24-051

**Moved by:** Therrien

**Seconded by:** Ketler

THAT Council approve the agenda for the March 18, 2024 Special Council Meeting.

**Carried Unanimously**

**3. Reports**

3.1 Vactor Truck Repair

Motion 24-052

**Moved by:** Ketler

**Seconded by:** Therrien

THAT Council approve the repair to the vactor truck in the amount of \$35,580 (not including GST) to be performed by Vimar Equipment.

THAT Council authorize staff to reallocate the \$25,000 intended to bolster the fleet replacement reserve in the 2024 approved budget for the vactor truck repair, with the remaining balance of \$10,580 to be funded from the water and sewer stabilization reserve.

THAT Council direct staff to bring forward an amendment to the adopted 2024-2028 Financial Plan Bylaw to reflect this expenditure.

**Carried Unanimously**

3.2 Support for UBCM Emergency Operations Centre Funding Application

Motion 24-053

**Moved by:** Therrien

**Seconded by:** Ketler

THAT Council support the Comox Valley Regional District's application to the Union of BC Municipalities Community Preparedness Fund (Emergency Operations Centre Equipment and Training Stream) in the amount of up to \$150,000 to further build regional capacity to prepare for and respond to disasters and reduce risks from natural hazards in a changing climate;

THAT the Comox Valley Regional District receive and administer any funding received from said grants in 2024-2025 on behalf of the Village of Cumberland.

**Carried Unanimously**

3.3 Regional Pooling of Emergency and Disaster Management Indigenous Engagement Requirement Funding

Motion 24-054

**Moved by:** Therrien

**Seconded by:** Ketler

THAT Council approve the regional pooling of the Village's Indigenous Engagement Requirement Funding and authorize the Chief Administrative Officer to approve a joint contribution agreement for the Comox Valley Regional District Emergency Management Service to receive and administer funding on behalf of the Village of Cumberland.

**Carried Unanimously**

**4. Question Period**

**5. Closed Portion**

Motion 24-055

**Moved by:** Ketler

**Seconded by:** Therrien

THAT Council close the meeting to the public at 7:36 p.m. pursuant to the Section 90 of the Community Charter to consider:

(c) labour relations or other employee relations;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

**Carried Unanimously**

**6. Adjournment**

Motion 24-056

**Moved by:** Therrien

**Seconded by:** Ketler

THAT Council adjourn the meeting at 8:45 p.m.

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Mayor

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Certified Correct by Corporate Officer