



# Standard Building Plumbing Permit Application

Civic Address: \_\_\_\_\_

Legal Description:	Lot:	District Lot:	Section:	Township:	Block:	Land District:	Plan #:

<b>Owner(s)</b>	Name: _____	Company: _____
	Complete Mailing Address: _____	
	Contact Phone: _____	Email: _____

<b>Agent</b>	Company: _____	Business License: <input type="checkbox"/> VoC or <input type="checkbox"/> InterComm#
	Contact/Plumber's Name: _____	Plumber's TQ #: _____
	Complete Mailing Address: _____	
	Contact Phone: _____	Email: _____

**Describe the project for this Permit:** (ie., new house, addtn to existing SFD, construction of a dream bathroom, etc.)

<b>Details of the Project</b>	<b>EXISTING Fixtures:</b>	Give the types and numbers of existing fixtures on the property or check <input type="checkbox"/> not applicable	<input type="checkbox"/> Sinks- Kitchen	<input type="checkbox"/> Sinks Bathroom	<input type="checkbox"/> Sinks-Other	<input type="checkbox"/> Showers	<input type="checkbox"/> Toilets
	<b>NEW Fixtures:</b>	Give the types and numbers of NEW fixtures on the property or check <input type="checkbox"/> not applicable	<input type="checkbox"/> Sinks- Kitchen	<input type="checkbox"/> Sinks Bathroom	<input type="checkbox"/> Sinks-Other	<input type="checkbox"/> Showers	<input type="checkbox"/> Toilets

  

<input type="checkbox"/> Bath Tubs	<input type="checkbox"/> Laundry Tubs	<input type="checkbox"/> Clothes Washers	<input type="checkbox"/> Hot water tanks or systems
<input type="checkbox"/> Sprinkler System - Fire Suppression (# of heads)	<input type="checkbox"/> Sprinkler System – In-ground (# of heads)	Connected to Municipal Services	
<input type="checkbox"/> Water	<input type="checkbox"/> Sanitary	<input type="checkbox"/> Storm	

  

<input type="checkbox"/> Bath Tubs	<input type="checkbox"/> Laundry Tubs	<input type="checkbox"/> Clothes Washers	<input type="checkbox"/> Hot water tanks or systems
<input type="checkbox"/> Sprinkler System - Fire Suppression (# of heads)	<input type="checkbox"/> Sprinkler System – In-ground (# of heads)	Connected to Internal Services	
<input type="checkbox"/> Water	<input type="checkbox"/> Sanitary	<input type="checkbox"/> Storm	

  

<input type="checkbox"/> Connection to Municipal Service(s)	<input type="checkbox"/> Water	<input type="checkbox"/> Sanitary	<input type="checkbox"/> Storm
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# of Existing Fixtures	<input type="text"/>	# of New Fixtures	<input type="text"/>	Total NEW Fixtures + NEW Connections:	<input type="text"/>
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Owner or Agent Authorized Signature \_\_\_\_\_ Application Date \_\_\_\_\_

**Note to the Builder/Plumber**

**Expiry:** A Permit shall expire if the work is (i) is not first inspected within six months from the date of issuance of the Permit; (ii) is discontinued for a period of more than six months; (iii) is not completed within 24 months from the date of issuance of the Permit. A Permit may be extended (i) once; (ii) within 90 days of the date on which the Permit expired; and (iii) for a period of not more than one calendar year.

**Office Use Only Below :**

		<b>Permit Application Fee</b>		<input type="checkbox"/> Paid
		<b>Standard Building</b>	\$100	
Received by Staff _____ Date Application Received _____		<b>Complex Building</b>	\$150	
		<b>Permit Fee</b>		<input type="checkbox"/> Paid
Permit Fees Received by Staff _____ Date Fees Received _____		<b>Standard Building:</b>	\$50 + \$5/fixture	
		<b>Complex Building</b>	\$100 + \$10/fixture	
			<b>Total</b>	

Folio #:	<b>Additional Info</b>	<b>Required</b>	<b>Not Required</b>
PID:	Letters of Assurance	<input type="checkbox"/>	<input type="checkbox"/>
Plumbing Permit No:	Business License Confirmed	<b>VoC</b>	<b>InterCommunity</b>
Permit Approved By:		<input type="checkbox"/> _____	<input type="checkbox"/> _____
Permit Issue Date:	Assoc Building Permit #		



# PLUMBING PERMIT CHECKLIST

2673 Dunsmuir Avenue  
Cumberland, BC V0R 1S0  
Telephone: 250-336-2291  
Email: [info@cumberland.ca](mailto:info@cumberland.ca)

Please be advised that these are the requirements for a Plumbing Permit for a Standard Building as defined by the BC Building Code. For Plumbing for Complex Buildings please contact the Building Inspector the application requirements that applies to your project.

## 1. Permit Application

In order to process the application as expeditiously as possible ALL the information will be provided. The application will not be considered complete until all information is provided and all fees are paid.

- a) Legal description and Civic address of property affected
- b) Complete Owner's information. Agency from the Owner is required where another person (like the plumber) will act as the representative of the Owner. A form is available upon request.
- c) Plumber's name and contact information, and company he/she represents, including his/her Trades Qualification Number and business license information
- d) Type of works being carried out, plumbing in a standard or complex building?
- e) Types and numbers of fixtures, includes connection to existing municipal water, sanitary and storm sewer systems.

## 2. Schematics

- a) For Permits not taken out by a TQ-certified Plumber, one set of schematic drawings at a suitable scale of design and including the information set out in the BCBC shall be provided to the Building Inspector at the time of first inspection.
- b) Any other information required by the Building Official or the BCBC to establish substantial compliance with this Bylaw, the BCBC and other Bylaws and enactments relating to the building or structure.

### NOTES:

- 1. Connection Fees** for new water, sanitary and storm sewer connections may be required. The application form is available from the Village and the applicable fees must be paid prior to issue of the Plumbing Permit.
- 2. Existing Connections:** Village Public Works staff or the Building Inspector must inspect and approve service connections prior to municipal tie-in.
- 3. Inspections:** All fees must be paid and the Permit issued prior to any inspections being requested. To ensure that your request for inspection can be accommodated, at least 48 hours notice is recommended.

### Required Plumbing Permit Inspections:

- 1. Under slab**
- 2. Rock Pits**
- 3. Service Connection**
- 4. Rough-in**
- 5. Final**

*Updated February 11, 2020*