

The Corporation of the Village of Cumberland
Regular Council Meeting Agenda

Monday, March 9, 2026, 5:30 p.m.
Council Chamber, 2675 Dunsmuir Avenue



We are honoured to gather on the unceded traditional territory of the K'ómoks First Nation.
The public may view the meeting live on the [Village of Cumberland YouTube channel](#)

Pages

1. Call To Order

2. Agenda

2.1 Agenda for Regular Council Meeting, March 9, 2026

Recommendation:

THAT Council approve the agenda for the March 9, 2026 Regular Council Meeting.

3. Minutes

3.1 Adoption of Minutes

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Recommendation:

THAT Council adopt the following minutes:

- Committee of the Whole Meeting, February 23, 2026
- Regular Council Meeting, February 23, 2026

4. Delegations

5. Correspondence

6. Unfinished Business

7. Reports

7.1 Updates to Advisory Planning Commission Bylaw and Select Committee Terms of Reference
Prepared by Karin Albert, Senior Planner

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Recommendation:

- THAT Council give first, second and third readings to Advisory Planning Commission Amendment Bylaw No. 1259, 2026.
- THAT Council approve the amended Policy 1.6 Heritage Committee Terms of Reference.
- THAT Council rescind Policy 1.8 Homelessness and Affordable Housing Select Committee, Terms of Reference and thereby

dissolve the Homelessness and Affordable Housing Committee.

- 7.2 2026 Community Grant Program Applications 47
Prepared by Ryan Parton, Manager of Recreation & Culture

Recommendation:

THAT Council allocate up to \$10,000 in 2026 Community Grant Program funding.

- 7.3 Saito House Heritage Protection Initiative 55
Prepared by Kevin McPhedran, Director of Community Services

Recommendation:

THAT Council direct staff to proceed with the subdivision to create a new lot for Saito House as part of the Saito House Heritage Protection Initiative.

AND THAT Council direct staff to work with the current owner of the Saito House on a Heritage Protection Covenant that serves to protect the heritage values of the Saito House, as defined in the 2018 Saito House Statement of Significance.

AND THAT Council approve the additional expenditure of up to \$80,000 to be funded through the Parkland Reserve for the Saito House Heritage Protection Initiative and THAT Council direct staff to bring forward an amendment to the adopted 2026-2030 Financial Plan Bylaw to reflect this expenditure.

- 7.4 UBCM Local Government Development Approvals Program 2026 61
Prepared by Courtney Simpson, Manager of Development Services

Recommendation:

THAT Council direct staff to submit an application to the 2026 Union of BC Municipalities Local Government Development Approvals Program for funding to continue the review and modernization of the Village of Cumberland's development approvals processes, with a maximum project value of \$200,000 and confirming Council's willingness to provide overall grant management.

- 7.5 Appointment of Deputy Approving Officer 65
Prepared by Rachel Parker, Corporate Officer

Recommendation:

THAT Council appoint Michelle Mason as deputy approving officer for the Village of Cumberland and rescind the appointment of Rob Crisfield as deputy approving officer.

- 7.6 Council Member Monthly Reports 68

Recommendation:

THAT Council receive the member monthly reports for February 2026.

8. Bylaws

- 8.1 Amenity Cost Charges Bylaw 74
Prepared by Courtney Simpson, Director of Development and Bylaw

Recommendation:

THAT Council give first, second and third reading of the “Amenity Cost Charges Bylaw No. 1257, 2026.”

- 8.2 Wastewater Upgrade Project Temporary Borrowing Bylaw 99
Prepared by Annie Bérard-Ball, Director of Corporate Services

Recommendation:

THAT Council give first, second and third reading to the “Wastewater Upgrade Project Temporary Borrowing No. 2 Bylaw No. 1258, 2026”.

- 8.3 2025-2029 Financial Plan Amendment Bylaw 105

Recommendation:

THAT Council adopt the 2025-2029 Financial Plan Amendment Bylaw No. 1252, 2025.

9. New Business

10. Notices, Motions and Announcements

Matters considered here may include notices or motions to hold a meeting of the Committee of the Whole, a Village Hall meeting, a Public Hearing, and noticed of motion introduced by a Council Member. Check cumberland.ca/meetings to confirm meetings.

- Advisory Planning Commission, March 12 at 4 p.m. in the Fire Hall meeting room
- Homelessness and Affordable Housing Committee, March 18 at 9:30 a.m. in the Fire Hall meeting room
- Heritage Committee, March 19 at 4 p.m. in the Fire Hall meeting room

11. Question Period

A member of the public may only inquire about items included on the agenda for that meeting during a question period.

- Please send questions by email to info@cumberland.ca using subject line “Question Period”; Note: please limit to questions only - comments will not be read.

12. Adjournment

Recommendation:

THAT Council adjourn the meeting.