



# The Corporation of the Village of Cumberland

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## EQUIPMENT BORROWING AGREEMENT

### APPLICATION

APPLICANT INFORMATION:	
Organization:	
Mailing Address:	
Name of Event:	
Contact Person(s):	
Email:	Phone:
*Requested Pick-up Date:	*Requested Pick-up Time:
*Requested Return Date:	*Requested Return Time:
<i>*Pickup/Return hours are Monday to Friday 8am to 3pm, excluding holidays</i>	

EQUIPMENT REQUESTED <i>(see page 3)</i>	# Requested	# Borrowed	# Returned

REQUIREMENTS:
<input type="checkbox"/> \$200.00 damage deposit (must be paid prior to pick-up)

SIGNATURE:
As authorized signatory for the applicant, by my signature below I hereby agree to the terms and conditions of this service set out below.
_____
Authorized Signatory for Applicant (Print)
_____
Authorized Signatory for Applicant (Signature)
_____
Date
_____

<b>TERMS AND CONDITIONS:</b>	
•	Reservations will be made on a "first come, first served basis".
•	Applications may be cancelled or denied at any time due to operational needs.
•	\$200.00 damage deposit required prior to pick-up.
•	Replacement costs due for each lost or damaged item to be deducted from the damage deposit.
•	\$50.00 per day late fee may apply.
•	Returned equipment must be received and verified by Village staff.

<b>OFFICE USE ONLY</b>	
<b>APPLICATION APPROVAL</b>	
Application Approved by (Name & Title) _____	Application Approval Date: _____
Application Approved by (Signature) _____	_____
<b>EQUIPMENT RETURN APPROVAL</b>	
Return Approved by (Name & Title) _____	Return Approval Date: _____
Return Approved by (Signature) _____	_____

<b>LOST OR DAMAGED EQUIPMENT</b>				
Equipment Type	# of items	Per Unit Replacement Cost	Charge	Comments
<b>TOTAL CHARGE</b> (to be deducted from damage deposit):				

<b>REFUND DETAILS (GL 10-210-0000-2110)</b>		
Amount of Deposit:	\$200.00	Original Cash Receipt:
Deductions:		
<b>TOTAL REFUND:</b>		

<b>AVAILABLE EQUIPMENT AND SIGNAGE</b>		
<b>Equipment</b>	<b>Quantity</b>	<b>Replacement Cost (ea)</b>
Barricades (6ft)	10	\$150
Barricades (14ft)	8	\$150
Barricade Legs	36	\$100
Traffic Cones (18")	20	\$50
Delineators Post (42")	10	\$50
Delineator Base	10	\$50
Garbage Cans (75L steel)	11	\$75
Recycling Bins (145L)	2	\$75
Road Closed Sign (75cm x 75cm)	2	\$150
Left Turn Detour Sign (75cm x 75cm)	2	\$150
Right Turn Detour Sign (75cm x 75cm)	2	\$150
Single Lane Traffic Sign (75cm x 75cm)	2	\$150
Traffic Pattern Change Sign (75cm x 75cm)	2	\$150
Accessible Parking Cone Stand	10	\$50
No Parking Cone Stand	6	\$50
Sign Bases	10	\$150