Engineering Technologist - Public Works & Engineering Department

Employer: Village of Cumberland

Location: Cumberland, BC, Canada

Type: Permanent Full Time

Hours Per Week: 35 hours per week

Reporting To: Manager of Municipal Projects

Position Type: CUPE Local 556

Salary: $44.26 per hour (2026)

Are you passionate about municipal infrastructure, community development, and delivering high-quality public works services? The Village of Cumberland is seeking a dedicated and detail-oriented Engineering Technologist to join our Public Works & Engineering team. This role is ideal for someone who enjoys a mix of field and office work, thrives in a collaborative environment, and takes pride in contributing to meaningful infrastructure projects that support a growing and vibrant community.

About The Role:

Reporting to the Manager of Municipal Projects, the Engineering Technologist is part of a flexible team responsible for supporting engineering construction, public works maintenance, and municipal infrastructure planning and development.

The position performs a combination of technical fieldwork and office duties related to infrastructure maintenance, capital projects, land development, and utility coordination. The role requires sound knowledge of civil engineering principles as applied to municipal construction and operations.

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Box 340, Cumberland, BC
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Key responsibilities include:

- Collects field data, prepares as-built records and service cards, and assists with engineering drawings and surveys.
- Conducts field inspections to ensure compliance with municipal bylaws, standards, and specifications.
- Reviews subdivision and development applications and provides technical comments and recommendations.
- Reviews engineering designs and construction drawings related to land development and infrastructure projects.
- Processes permits related to streets and utilities in accordance with municipal bylaws.
- Performs inspections throughout construction phases and warranty periods for development and capital projects.
- Coordinates with government agencies, developers, consultants, and contractors regarding infrastructure works.
- Liaises with internal departments and external stakeholders, attending meetings and maintaining records.
- Prepares cost estimates and assists with capital planning and maintenance budgeting.
- Assists with the preparation of tender documents and requests for proposals.

What We Offer

- A collaborative and supportive work environment
- Opportunities to work on impactful municipal infrastructure projects
- Professional development and growth opportunities
- The ability to contribute to a progressive and community-focused municipality

About Cumberland

Nestled in the beautiful Comox Valley on Vancouver Island, the Village of Cumberland offers a unique blend of natural beauty, cultural richness, and outdoor adventure. The Village is a progressive municipality known for its proximity to outstanding outdoor recreation, a thriving food and beverage scene, and world class arts and music. The community boasts an internationally recognized trail network, lakes, streams, and a mature rainforest. Saltwater beaches and Mount Washington Alpine Resort are just a short drive away.

Qualifications
The ideal candidate will possess:

- A Diploma in Civil Engineering Technology from a recognized institute
- Eligibility for membership with ASTTBC as an Applied Science Technologist (AScT)
- A valid BC Driver's License
- A minimum of two (2) years of progressively responsible experience in civil engineering, preferably in a municipal environment

Licensing and Assessment Criteria

- Satisfactory criminal record check.

Housing Assistance:
For those considering relocating to Cumberland, the Village may be able to offer market-rate rental accommodation for the successful candidate.

How to Apply
Please submit your resume and cover letter to hr@cumberland.ca by 10:00 a.m. on July 20, 2026.

Job Description

Engineering Technologist

Job Title: Engineering Technologist	**Department:** Public Works and Engineering	**Supervisor's Title:** Manager of Municipal Projects
Classification: Union		**Date:** March, 2021

POSITION SUMMARY

Reporting to the Manager of Municipal Projects, the Engineering Technologist is part of a flexible team which oversees engineering construction and/or public works maintenance and assists with planning and development within the municipality. This position is required to perform a combination of office and field work pertaining to maintenance, extensions and rehabilitation of municipal infrastructure, and land development-related construction and capital projects. This is a position that requires technical knowledge of Civil Engineering that applies to municipal construction and operations

TYPICAL DUTIES AND RESPONSIBILITIES

- Collects technical field data, compiles as built data and service cards, and assists with preparation of engineering drawings and perform field surveys for municipal projects;
- Performs field inspections to ensure compliance with municipal regulations and bylaws;
- Reviews and makes recommendations and comments on applications for subdivision and development;
- Review engineered construction drawings and assist in reviewing subdivision and development applications to ensure compliance with applicable bylaws;
- Review approved engineering design related to land development and utility coordination;
- Review and processing of applications and permits for street and utility related infrastructure;
- Performs field inspections as required by the supervisor, commencing from installation to end of warranty periods for both new development and capital projects;

- Process permits under appropriate Bylaws;
- Coordinate with government agencies, developers, contractors, and consultants regarding existing and future works;
- Liaise with internal and external contacts such as staff, professional engineers, consultants, contractors, attend related meetings and maintain meeting notes/records;
- Produce cost estimates and assist with preparation of annual capital and maintenance budget;
- Prepare request for proposals or tenders for projects;
- Assist in preparation of Bylaws as required;
- Maintain work logs and records;
- Inspect public works construction for bylaw compliance and adherence to specifications;
- Investigates complaints from businesses, residents and the public and report to the superior of actions taken;
- Performs other related duties as required.

MINIMUM QUALIFICATIONS:

Education Requirements:

- Diploma in Civil Engineering Technology from a recognized institute.

Training/Certification

- Eligibility for membership with the Applied Science Technologists and Technicians of British Columbia (ASTTBC) as an Applied Science Technologist (AScT).
- Possess a valid BC Driver's License.

Experience:

- Minimum of two (2) years progressively responsible experience within the last four (4) years, in the Civil Engineering field with experience in municipal sector considered an asset.

Knowledge, Skills and Abilities:

- Understanding of governmental and legal procedures related to land development and public works maintenance;
- Necessary knowledge of related federal, provincial, and local government regulations pertaining to public works operations;
- A strong understanding good engineering principles related to municipal infrastructure including familiarity with the Master Municipal Construction Documents (MMCD) and other related standards and specifications;
- Necessary knowledge of project management practices including preparation of contract documents and related material and the ability to plan, develop and administer engineering projects;
- Understanding of asset management and life cycle costing;

- Excellent verbal and written communications skills including strong public relation skills in dealing with other government agencies, developers, residents and the general public;
- Ability to establish and maintain the effective working relationships with staff, consultants and contractors; Ability to coordinate, provide instruction and oversee the work of contractors and less experienced personnel;
- Ability to communicate with courtesy and tact in order to obtain and/or distribute routine data or information to internal and external customers;
- A commitment to excellent customer service, continuous improvement and life-long learning;
- Ability and willingness to contribute to maintaining a respectful, safe and supportive work environment that embraces diversity, along with treating everyone with courtesy, dignity and fairness;
- Proficient in speaking and writing in the English language;
- A team player with a strong work ethic, the ability to work independently or take direction;

POSITION SALARY:

The wage for this position is per the Collective Agreement between CUPE Local 556 and The Corporation of the Village of Cumberland.