

The Corporation of the Village of Cumberland

Regular Council Meeting Minutes

June 22, 2026, 5:30 p.m.

Cultural Centre

2674 Dunsmuir Avenue



Council Present: Mayor Vickey Brown
Councillor Neil Borecky
Councillor Troy Therrien
Councillor Nick Ward

Regrets: Councillor Sean Sullivan

Staff Present: Michelle Mason, Chief Administrative Officer
Courtney Simpson, Director of Development and Bylaw Services
David Dougherty, Director of Engineering & Public Works
Annie Berard, Director of Corporate Services
Kevin McPhedran, Director of Community Services
Rachel Parker, Corporate Officer
Chris Baker, Manager of Bylaw, Permits and Licencing
Karin Albert, Senior Planner

1. Call To Order

Mayor Brown called the meeting to order at 5:30 p.m. and recognized the unceded traditional territory of the K'ómoks First Nation and offered gratitude for the care and stewardship of this land since time immemorial.

2. Agenda

2.1 Agenda for Regular Council Meeting, June 22, 2026

Motion 26-147

Moved by: Borecky

Seconded by: Ward

THAT Council approve the agenda for the June 22, 2026 Regular Council Meeting.

Carried Unanimously

3. Minutes

3.1 Adoption of Minutes

Motion 26-148

Moved by: Therrien

Seconded by: Ward

THAT Council adopt the following minutes:

- Village Hall Meeting, June 1, 2026
- Regular Council Meeting, June 8, 2026

Carried Unanimously

4. Delegations

None

5. Correspondence

None

6. Unfinished Business

None

7. Reports

- 7.1 Cumberland Community Schools Society Food Share Service: Bridge Funding Agreement Annual Report

Motion 26-149

Moved by: Therrien

Seconded by: Ward

THAT Council receive the Cumberland Community Schools Society Food Share annual report and presentation for information.

Carried Unanimously

- 7.2 Public Meeting on the 2025 Annual Report

Motion 26-150

Moved by: Borecky

Seconded by: Ward

THAT Council receive the Public Meeting on the 2025 Annual Report for information.

Carried Unanimously

7.3 2026 Roads and Utilities Project Update

Motion 26-151

Moved by: Ward

Seconded by: Therrien

That Council direct staff to reduce the scope of the 2026 Roads and Utilities project by separating the Penrith Avenue underground utility and surface works from the 2026 projects and proceed with the underground utility replacement work on the Lane South of Maryport and the Lane South of Windermere; and

THAT staff report back to Council on design costs and considerations for parking and standardization of the Penrith Avenue surface works improvements and underground utility infrastructure replacement portion of the scope to be allocated under a separate project.

Carried Unanimously

Motion 26-152

Moved by: Therrien

Seconded by: Borecky

THAT Council approve the expenditure of up to \$1,106,660 for 2026 underground utility replacement work for the lane South of Maryport and lane South of Windermere with

- \$156,940 to be funded through Storm Drain Development Cost Charge Reserve; and
- \$949,720 to be funded from Linear Asset Renewal Reserve; and

THAT Council direct staff to bring forward an amendment to the adopted 2026-2030 Financial Plan Bylaw to reflect this budget increase.

Carried Unanimously

7.4 Alternate Public Notice Policy

Motion 26-153

Moved by: Ward

Seconded by: Therrien

THAT Council adopt Policy 1.12, Alternate Public Notice Policy.

Carried Unanimously

7.5 Accessibility and Inclusion Action Plan

Motion 26-154

Moved by: Therrien

Seconded by: Borecky

THAT Council approve the Accessibility and Inclusion Action Plan.

Carried Unanimously

8. Bylaws

8.1 Building Bylaw Amendment for Energy Step Code, Zero Carbon Step Code and Housekeeping

Motion 26-155

Moved by: Borecky

Seconded by: Therrien

THAT Council give first and second readings to Building Amendment Bylaw No. 1254, 2026.

Carried Unanimously

Motion 26-156

Moved by: Borecky

Seconded by: Therrien

THAT Council direct staff to report back to Council with clarification on s.7(f), solid fuel burning appliance regulation, and update of "Shaw" to "Rogers" in the proposed Building Amendment Bylaw No. 1254, 2026.

Carried Unanimously

8.2 Fees Amendment Bylaw - Building Permit Fee Schedule and Goods and Services Fee Schedule

Motion 26-157

Moved by: Therrien

Seconded by: Ward

THAT Council amend the Fees Amendment Bylaw No. 1261, 2026 in Schedule A, to reduce Banner Hanging-Non-Profit fee from \$375 per banner to \$300 per banner; and give first, second and third reading to Fees Amendment Bylaw No. 1261, 2026.

Carried Unanimously

8.3 Official Community Plan Amendment Bylaw No. 1265, 2026 and Zoning
Amendment Bylaw No. 1266, 2026 – First and Second Reading

Motion 26-158

Moved by: Borecky

Seconded by: Ward

THAT Council give first and second reading to Official Community Plan
Amendment Bylaw No. 1265, 2026.

Carried Unanimously

Motion 26-159

Moved by: Therrien

Seconded by: Borecky

THAT Council amend Zoning Amendment Bylaw No. 1266, 2026

- in section 5(q) for Table 7.4(3) Fence Heights, footnote 1 to strike out "sheet metal,";
- in section 6(b) by striking "vi. one free-standing sign at each formal access or egress to a property that is shared by several businesses, subject to the following regulations: a. maximum height must not exceed 4.0 m; b. maximum sign area must not exceed 6.0 square metres."; and
- in section 6 by adding:

"(d) In section 8.3 *All Other Signs*, subsection (b) by striking: "two signs per business" and substituting: "two signs per lot"; and

THAT Council give first and second reading to Zoning Amendment Bylaw No. 1266, 2026 as amended.

Carried Unanimously

Motion 26-160

Moved by: Borecky

Seconded by: Therrien

THAT Council direct staff to schedule a public hearing for Official Community Plan
Amendment Bylaw No. 1265, 2026 and Zoning Amendment Bylaw No. 1266,
2026.

Carried Unanimously

9. New Business

None

10. Notices, Motions and Announcements

None

11. Question Period

Questions were received on the following matters:

- Penrith Avenue road and utilities project.
- Building Amendment Bylaw

12. Adjournment

The meeting was adjourned at 8:07 p.m.

Motion 26-161

Moved by: Therrien

Seconded by: Ward

THAT Council adjourn the meeting at 8:07 p.m.

Carried Unanimously

Mayor

Certified Correct by Corporate Officer