

THE CORPORATION OF THE VILLAGE OF CUMBERLAND

BYLAW NO. 1261

A bylaw to amend the fees for goods and services and add Building Permit Fees.

The Council of the Corporation of the Village of Cumberland, in open meeting assembled, enacts as follows:

1. This Bylaw shall be cited as “Fees Amendment Bylaw No. 1261, 2026”.
2. Fees Bylaw No. 1110, 2019 is amended by adding the following sections after section 2.1:
 - 2.2 Fees are imposed and are payable and subject to applicable taxes related to the regulation of businesses as set out in Schedule C to this bylaw.
 - 2.3 Fees are imposed and are payable and subject to applicable taxes related to the regulation of buildings and other structures as set out in Schedule D to this bylaw.
3. Fees Bylaw No. 1110, 2019 is amended by:
 - 3.2 Repealing Schedule A and substituting Schedule A to this bylaw, and
 - 3.3 Adding Schedule D, Building Permit and Related Fees attached to this bylaw as Schedule D

Severability

4. If any section or subsection of this Bylaw is found to be invalid by a court of competent jurisdiction, the section or subsection may be severed from the Bylaw without affecting the validity of the remainder of the Bylaw.

READ A FIRST TIME THIS	22ND	DAY OF	JUNE	2026.
READ A SECOND TIME THIS	22ND	DAY OF	JUNE	2026.
READ A THIRD TIME THIS	22ND	DAY OF	JUNE	2026.
ADOPTED THIS	27TH	DAY OF	JULY	2026.

Mayor

Corporate Officer

Schedule A

Goods and Services Fees

Fee Type	Fee Total	Other Costs or Exemptions
Copying and printing		
1. Black & White Copy (8.5" x 11" & 8.5" x 14")	\$0.30 per page	
2. Black & White Copy (11" x 17")	\$0.40 per page	
4. Black & White Copy (greater than 11" x 17")	\$10.00 per page	
5. Colour Copy (up to 11"x17")	\$2.00 per page	
6. Colour Copy (greater than 11" x 17")	\$50.00 per page	
9. Zoning Bylaw Copy	\$40.00 each	
10. OCP Bylaw – Complete	\$40.00 each	
11. OCP Map (11" x 17" colour)	\$2.00 each	
Shipping and faxing		
12. Courier (within Comox Valley)	\$20 per delivery	
13. Courier (outside Comox Valley)	\$35 per delivery	
14. Fax (local)	\$1.00 first 6 pages; \$0.25 each additional page	
15. Fax (long distance)	\$2.00 first page; \$0.50 each additional page	
Banner Hanging		
16. Banner Hanging	\$500 per banner	
17. Banner Hanging-Non-Profit	\$300 per banner	Proof of non-profit status is required with application

Street Closures and Special Events		
18. Refundable Street Closure /Event Equipment use deposit (barricades and signs)	\$300	Refundable
19. Barricade Replacement Cost	\$150 per barricade	
20. Sign Replacement	\$150 per sign	
21. Barricade and Sign Late Return Fee	\$50 per day of part thereof	
22. Solid Waste Collection (Special Events)	\$95.00 per hour	An additional 50% for Saturday Service and an additional 100% for holiday and Sunday service If more than one person is required, then an additional \$55 per hour per person, subject to increases above for Saturday, Sunday and Holidays.
23. Public Works Assistance with vehicle (per hour)	\$95.00 per hour	An additional 50% for Saturday Service and an additional 100% for holiday and Sunday service If more than one person is required, then an additional \$55 per hour per person, subject to increases above for Saturday, Sunday and Holidays.
Finance Services		
24. NSF Cheque Processing	\$35.00	
25. Stop Payment & Replacement Cheques	\$35.00	
26. Collection Agency Fee	30% of amount sent to collections	

27. Property Tax/Utility Certificate	\$20 per folio	Except to property owner
28. Urgent tax/utility certificate (same day)	\$25 per folio	Except to property owner
29. Tax/Utility Reprint current year	No Charge	
30. Tax/Utility Reprint (prior year)	\$5 per folio	
31. Tax Levy Listing to Mortgage Company	\$10 per folio	
32. Property Building File Retrieval	\$50 per file	Photographs are not permitted. Photocopies of permitted records may be supplied subject to the applicable fees set out in this schedule.
33. Building Permit Statistics Report (monthly)	\$10 each	Except to property owner
34. Building Permit Statistics Report (Annual)	\$100 each	
Other		
35. Lapel pin	\$1.00 each	First pin free for Cumberland residents under 18
36. Electric Vehicle Charging Stations	\$2.50 per hour	Free to BC Assessment, Statistics Canada, North Island 9-1-1

Schedule D– Building Permit and Related Fees
Cumberland Building Bylaw No. 949, 2012

1. Building Permit Fees

Estimated Construction Value	Application Fee	Permit Fee	Security Deposit	Extension	Revision/ Amendment Fee
\$10,000 or less	\$100	1% of estimated construction value, subject to a minimum fee of \$100	\$0	\$100	\$100
\$10,001 to \$100,000	\$200		\$250	\$100	\$100
\$100,001 to \$250,000	\$300		\$1,500	\$100	\$100
More than \$250,000	\$500		\$3,000	\$250	\$250

2. Plumbing Fees

Building Type	Application Fee	Permit Fee	Deposit	Extension	Revision Fee
Standard building	\$100	\$50 plus \$5 per fixture	\$0	\$50	\$75
Complex building	\$150	\$100 plus \$10 per fixture	\$0	\$75	\$100

3. Other Permit Fees

Permit Type	Application Fee	Permit Fee	Deposit	Extension	Revision Fee
Demolition / Deconstruction	\$100	\$100	\$1,500	\$50	\$50
Change of Occupancy	\$100	\$100	\$0	\$0	\$0
Wood-Burning Appliances and Chimneys	\$60	\$50	\$0	\$25	\$25

3.1 Automatic Sprinkler System Fees

Building Type	Application Fee	Permit Fee	Deposit	Extension	Revision Fee
Standard building	\$100	\$50 plus \$5 per fixture	\$0	\$25	\$25
Complex building	\$150	\$100 plus \$10 per fixture	\$0	\$50	\$50

3.2 Moving Buildings and Structures (Based on Gross Floor Area)

Gross Floor Area	Application Fee	Permit Fee	Deposit	Extension	Revision Fee
50.0 m ² or less	\$100	\$150	\$2,500	\$75	\$100
50.1 m ² to 99.9 m ²	\$150	\$200	\$5,000	\$100	\$125
100.0 m ² or more	\$250	\$300	\$10,000	\$125	\$150

4. Other Service Fees

Service	Fee
Reinspection and Special Inspection:	
• Standard Building	\$100
• Complex Building	\$250
Rescission of a Stop Work Notice or Do Not Occupy Notice	\$100
Removal of a Notice on Title	\$150
Document Retrieval (Covenants, Easements, and Rights-of-Way)	At cost
Archive Research Requiring a Written Response	
• For requests by owners of single residential units	\$250
• All other requests	\$500
For the transfer of a valid permit from one owner to another	\$100
Administration fee withheld when permit fee refunded	%10

Please refer to Building Regulation Bylaw No. 949, 2012, as amended from time to time, for information regarding the application of refunds.