THE VILLAGE OF CUMBERLAND

Accommodation Home Occupation

Business Licence Application

Section 1: Business/Applicant Info

BUSINESS OWNER(S)/APPLICANT(S)		This is an application for: ☐ **Short-Term Rental** ☐ **Bed and Breakfast**
BUSINESS PHONE	BUSINESS CELL (IF DIFFERENT)	BUSINESS EMAIL
BUSINESS MAILING ADDRESS		
BUSINESS NAME (DOING BUSINESS AS)		

Section 2: Property Information

CIVIC ADDRESS OF BUSINESS LOCATION	
PROPERTY OWNER: Is business owner the property owner?	Yes ☐ - leave below blank No ☐ - fill out below, and include an **Agent Authorization Form**
NAME	PHONE or EMAIL

Section 3: Additional Business Information

Maximum number of bedrooms: Bed and Breakfast = 2 Short-Term rental = 3

Location of Accommodation:	☐ Whole house ☐ Secondary suite ☐ Bedroom(s) of the house ☐ Detached dwelling unit	NUMBER OF BEDROOMS

PARKING - *Minimum visitor parking = 0.6 space per bedroom*

For residential purposes, the minimum size of a perpendicular (90°) parking space is: Width: 2.6m (8.5ft) x Length: 5.5m (18.0ft)	REQUIRED # of SPACES:
	PROVIDED # of SPACES:

SIGNAGE *(Please review the Zoning Bylaw: Part 8 -Signage)* Maximum Size: 1.5m^2 (max height 1.5m)

All accommodation home occupations **must** prominently display an outdoor sign on the premises with the name of the business and phone number of the person managing the accommodation.

A photo or rendering must be included in this application. *Photo or rendering included?* Yes ☐

Type of sign: ☐ Facia ☐ Freestanding ☐ Mounted on Fence	MATERIAL	DIMENSIONS *(L x W)*

Section 4: Acknowledgement of Conditions

The accommodation location must be the principal residence of the operator.

Accepted proof includes: Driver's Licence, BC Services Card *Proof of Residence included?* Yes ☐

At the time of subsequent renewals, proof of primary residence **must** be supplied	*INITIAL*	
A maximum of: 4 guests (Bed and Breakfast,) or 6 guests (Short-Term Accommodation) at any given time	*INITIAL*	
No non-resident employees are allowed	*INITIAL*	
For Short-Term Rentals - display a valid Village of Cumberland business licence number (and applicable Provincial Short-Term Rental Registration Number) in all ads or listings related to the Short-Term Rental	*INITIAL*	

Section 5: Signature of Applicant

By signing below the applicant agrees to comply with all bylaws of the Village and all applicable laws, rules, codes, and regulations and orders of all Federal or Provincial authorities having jurisdiction over such business.

PRINTED NAME	SIGNATURE
DATE	

Personal information on this form is collected by the Village of Cumberland pursuant to section 26(c) of the Freedom of Information and Protection Privacy Act for the purpose of processing a licence or application and may be disclosed for the purpose for which it was obtained.
Please direct any questions about the collection of this information to the Corporate Officer, Village of Cumberland, 250-336-2291.