

THE CORPORATION OF THE VILLAGE OF CUMBERLAND

BYLAW NO. 1269

A bylaw to amend the Fees Bylaw.

The Council of the Village of Cumberland, in open meeting assembled, enacts as follows:

1. This Bylaw shall be cited as “Fees Bylaw Amendment Bylaw No. 1269, 2026.”
2. Fees Bylaw No. 1110, 2019 is amended by:
 - a. **Repealing** Schedule B Development Application Fees and Charges and **replacing with** Schedule B Development Application Fees and Charges, as attached to this bylaw.

READ A FIRST TIME THIS	27 TH	DAY OF	JULY	2026.
READ A SECOND TIME THIS	27 TH	DAY OF	JULY	2026.
READ A THIRD TIME THIS	27 TH	DAY OF	JULY	2026.
ADOPTED THIS	08 TH	DAY OF	SEPTEMBER	2026.

Mayor

Corporate Officer

Schedule B
Development Application Fees and Charges

Official Community Plan & Zoning Bylaw Amendments and Comprehensive Development Plan Applications		
Fee Type	Fee Total	Plus Other Costs*
Official Community Plan Amendment	\$4,100	\$670 - Cost of Newspaper Advertising
Zoning Bylaw Amendment		\$950 - Each additional Public Hearing
Joint Zoning Bylaw and Official Community Plan Amendment		\$1,500- Peer Review Retainer for less than 3 single residential lots \$15,000 - Peer Review Retainer for all other applications
Comprehensive Development Plan	Step A: Terms of Reference: \$2500 Step B: Submission of Comprehensive Development Plan: \$5000 plus \$100 per hectare to a maximum of \$30,000	\$670 - Cost of Newspaper Advertising \$950 - Each additional Public Hearing \$10,000 - Peer Review Retainer
Temporary Use Permit Applications		
Temporary Use Permit (TUP)	\$2,500	\$670 - Cost of Newspaper Advertising Cost of Peer Review

Development Permit and Manufactured Home Park Permit Applications *		
Technical Development Permits		
DPA 1 Environnemental Protection	Application involving accessory buildings or dwelling units in residential zones permitting four or fewer dwellings \$500	Cost of Peer Review
	All subdivision applications and all other applications \$2,100 plus \$1 per 1.0 meters gross floor area of commercial or industrial development or \$25 each residential lot/unit to a maximum of \$4,200	
DPA 2 Groundwater Protection	All applications \$1,000	Cost of Peer Review
DPA 3 Farmland Protection	Subdivision applications \$1,000	Cost of Peer Review
DPA 4 Wildland Urban Interface	All other applications \$500	
Design Development Permits Applications		
DPA 5 Industrial DPA 6 Multi Unit Residential and Mixed Use DPA 7 Intensive Residential – Carlisle Lane DPA 8 Interchange Lands	\$2,100 plus \$1 per 1.0 meters gross floor area of commercial or industrial development or \$25 each residential lot/unit to a maximum of \$4,200	Cost of Peer Review
Manufactured Home Park Permit	\$4,500	\$670 - Cost of Newspaper Advertising Cost of Peer Review

<i>Heritage Alteration Permit Applications</i>		
Heritage Alteration Permit	\$1,600 plus \$1 per 1.0 meters gross floor area of commercial or industrial development or \$25 each residential lot/unit to a maximum of \$3,200	Cost of Peer Review
Minor Heritage Alteration Permit or Development Permit, except for amendments.	\$250	Cost of Peer Review
Combined Heritage Alteration Permit with Development Permit or Development Variance Permit	Only charge for one application (see above) – whichever is greater	Cost of Peer Review
<i>Development Variance Permit Applications</i>		
Minor Development Variance Permit or Single Dwelling Residential	\$950	Cost of Peer Review
Standard Development Variance Permit	\$1,200	Cost of Peer Review
<i>Other Applications</i>		
Liquor and Cannabis License or Referral	\$1000	\$670 -Cost of Newspaper Advertising
Telecommunication Antenna System	\$1,500	\$670 -Cost of Newspaper Advertising
Restrictive Covenant or Statutory Right of Way - Amendment to or Discharge	\$1,000	\$670 -Cost of Newspaper Advertising Legal Costs
Road Closure Application	\$1,000	\$670 -Cost of Newspaper Advertising

		Legal Costs
Development Related Report Requiring a Council Resolution	\$500	-
Compliance Determination ("Comfort Letter")	\$250 -residential properties with four or less units \$500 for all others	-
Application for a site Specific Exemptions under the Floodplain Bylaw	\$1,200	Cost of Peer Review
<i>Extensions, Renewals, Amendments:</i>		
Application extension, renewal or amendment for development permit, development variance permit, heritage alteration permit, temporary use permit.	50% of application fee	-

*Where land is subject to more than one Development Permit Area designation, only one development permit application is required. The applicant must pay the application fees for each Development Permit Area.

1. Additional Costs to All Applicants

a) Peer Review

Where the amount of peer review retainer is specified in this bylaw, it will be collected at the time of application. The retainer is based on the average cost of the external review plus a 10% administration charge. Any unused retainer will be refunded. If the cost of the external review is more than the retainer collected at the time of application, another retainer based on an estimate of the work remaining will be collected. Processing of the application will be suspended until this retainer or any outstanding peer costs are paid.

Where the amount of Peer Review Retainer is not specified in this bylaw, it will only be collected if and when needed. The amount will be determined based on 125% the estimated cost of the external review, plus a 10% administration fee. Any unused portion of the Peer Review Retainer will be refunded. If the cost of the external review is more than the Peer Review Retainer collected, another Peer Review Retainer based on an estimate of the work remaining will be collected. The application will not be approved, and processing of the

application will be suspended until this Peer Review Retainer, or any outstanding fees are paid.

b) Legal Documents and Fees

Application fees include the cost of a title search, but do not include retrieval of other documents such as covenants, ROW's, etc. The cost of retrieving these from LTO shall be borne by the Applicant.

Legal costs incurred for the preparation of legal documents required as part of any development application, including but not limited to covenants, statutory rights of way and road closure will be billed to the applicant at cost.

2. Refund of Application Fees

a) Refunds shall be made in accordance with the following table:

Application	Refund Amount
Official Community Plan and Zoning Bylaw	
Before preliminary review of the application	90%
After initial report to Council (if application rejected or withdrawn.	80%
Before preparation of staff report to council for first and second reading	50%
After second reading but before public hearing	25%
After public hearing	0%
Development Permit, Heritage Alteration Permit, Development Variance Permit, Temporary Use Permit, Manufacture Home Park Permit, Application for site Specific Exemption to Flood Construction Level and Setback	
Before preliminary review of the application	90%
Before preparation of first staff report	25%
After notification to adjacent neighbours (where applicable)	0%

Cost of Newspaper Advertising	Refund Amount
Before the cost of publishing the required newspaper advertising is incurred.	100%
After cost of required newspaper advertising is incurred.	0%

3. Application Fees

Payment of these fees will be a condition that must be met prior to issuing the permit.